
Science Technician

30 hours per week/Term Time only

Grade 4 Point 4-5: £11.98 - £12.18 per hour; Actual salary based on 30 hours is £15,714 - £15,976 per annum, depending on experience.

Required for: September 2024

Closing Date: Friday 30th August 2024 @ 10am - Wallingford School reserve the right to close the advert if we receive a high number of applications.

This is an exciting opportunity to join an established technician team in a highly successful science department. No experience is necessary as full training can be provided, however an interest in science, a willingness to learn and a flexible attitude are essential.

Within the very friendly and supportive science department, the technician team is composed of a Senior Science Technician and two Science Technicians. We are now looking to recruit another Science Technician to support the team. The team works out of two dedicated prep rooms serving the main science department as well as an additional satellite prep room serving three purpose built labs in our new building, which is a really exciting addition to our department.

Wallingford School is an oversubscribed, successful 11-18 school with enthusiastic students, supportive staff and excellent facilities. We are among the most successful schools in the country for progress in English and Maths. These results are great but our school is about much more than just exams. We are an inclusive school which – as the only secondary school in the town – is determined to serve its local community well. Comprehensive school values are important to us. Students of all abilities thrive at Wallingford and we pride ourselves on giving students a chance who may not have had one at other schools.

This is a very happy and supportive environment, with great relationships throughout the school. We place an especially high value on the development of colleagues and have an extensive professional development programme.

Staff – both teaching and associate – are happy at Wallingford. Professional development is important to us and our programme is varied but also bespoke to support individual needs and priorities. Our annual two-day Teaching and Learning Conference is probably the highlight of this programme. Student attitudes and behaviour are

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excellent and are frequently commented upon by visitors as being so. It is an excellent place to work and we are committed to staff wellbeing and a healthy work-life balance for all our colleagues.

SCIENCE TECHNICIAN JOB DESCRIPTION

JOB PURPOSE:

To be a successful member of the technician team in Science, supporting the efficient and effective operation of the school and contributing to the success of teaching and learning through the effective support of teaching staff. To organise effectively the everyday provision of practical work in Science.

MAJOR AREAS OF RESPONSIBILITY:

- To prepare practical equipment/resources for lessons, this could include solutions for chemistry, plant materials for biology and electrical equipment for physics.
- Maintain the equipment and other resources used for lessons in the department.
- Assist in the management of the laboratories on a day-to-day basis to ensure that all are orderly and suitably equipped for teaching.
- Photocopying, printing and laminating of teaching materials.
- Trial and modify new practical's and keep results of assessed practical data.
- Assist teaching staff with demonstrations and experiments as required
- Create and maintain a purposeful, orderly and productive working environment.
- Keep the Science Department area tidy (as part of the "clean desk policy")
- Undertake regular file maintenance activities.
- Undertake the safe disposal of biological and chemical materials under advisement of the Senior Technician
- Complete records of the safe disposal of biological and chemical materials as required
- Assist in the annual chemical/ equipment inventory check.
- Undertake the monitoring of stock, cataloguing resources and undertaking audits as required.
- Undertake repairs/modifications within own capabilities and report other damages/needs to the senior technician.
- Undertake termly Health and Safety checks of the department under the direction of the Senior technician that will be reported back to the Head of Science.
- To assist the science team in organisation and activities which benefit students' learning
- Perform other tasks that support the smooth running of the preparation for lessons and the general maintenance of the department under the direction of the Senior technician.
- Establish constructive relationships with all staff in the department, to support achievement and progress of pupils.

Person Specification – Science Technician

Criteria	Personal qualities and attributes
Essential	<ul style="list-style-type: none">• Flexibility and a “can do” attitude• Excellent communication skills• Well organised and efficient• Able to work independently• Ability to manage time effectively and work to deadlines
	Knowledge and experience
Essential	<ul style="list-style-type: none">• ICT literate• Good numeracy and literacy skills• An interest and/or qualification in science
Desirable	<ul style="list-style-type: none">• Experience working in a school and/or in a laboratory environment• Knowledge of particular subject/technical area• Ability to use Microsoft Office software

Hours

This post is for 30 hours per week, Term Time only.

Salary

The salary for the post is Grade 4 Point 4-5, £11.98 - £12.18 per hour; Actual salary based on 30 hours is £15,714 - £15,976 per annum, depending on experience.

Pension Details

Please visit www.lgpps.org.uk and www.oxfordshire.gov.uk/pensions for details of our Local Government Pension scheme.

Terms & Conditions

Merchant Taylors' Oxfordshire Academy Trust employs support staff on the conditions or service contained in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Service (Green Book), the provisions of which allow for a 26 week probationary period for new employees. This can be found through <http://www.oxfordshire.gov.uk/cms/content/schools-conditions-employment-green-book> . <http://schools.oxfordshire.gov.uk/cms/content/contracts-staff>

General Points

You will be able to contribute to the Local Government Pension Scheme.
Applicants should be aware that the School operates a non-smoking policy.

We are committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All successful candidates will be subject to a Disclosure and Barring Service Check (previously named as a CRB check) along with other relevant employment checks. Any offer of employment is subject to satisfactory medical, references and DBS clearance and also The Asylum and Immigration Act ID checks.

We look forward to receiving your application.