



2027-2028 ADMISSIONS POLICY

February 2026

*Wellbeing
Committee*

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Contents

1. Introduction	4
2. Legal Framework	4
3. Entry to Year 7 Each September	5
3.1 How to apply	5
3.2 Late applications	5
3.3 Consideration of applications	6
4. What Happens when the Academy is Oversubscribed	6
4.1 Oversubscription criteria	6
4.2 Definitions and clarifications	7
5. Measuring Distances from Home to School	10
6. Random Allocation	11
7. In-year Admissions (Year 7 to Year 11)	11
7.1 Applying	11
7.2 Offering a place	11
7.3 Refusing to offer	12
8. In-Year Admissions for Service Families	12
9. Home Address and Changes of Address	13
9.1 Starting school in Year 7	13
9.2 In-year applications	13
9.3 Address proof	14
9.4 Multiple addresses	14
9.5 Fraudulent applications	15
10. Admission to an Older or Younger Age Group	15
11. In-Year Fair Access (IYFA) arrangements	16
12. Waiting Lists	16
12.1 Waiting list duration for normal phased transfer for starting Year 7	16
12.2 Waiting list duration for other age ranges	16
12.3 Operation of waiting lists	16
13. Admissions Appeals / Reviews	17
13.1 Appeals	17
13.2 Two stage prejudice appeals	17
14. Sixth Form Admissions	18

15. Determination 18

16. Monitoring, Review and Consultation 18

1. Introduction

This document sets out the admission arrangements for Wallingford School (“the academy”) for the year 2027/28. Wallingford School is a mixed secondary school for ages 11-18 and is part of the Merchant Taylors’ Oxfordshire Academy Trust (MTOAT).

The admission authority, as referenced in this document, shall be deemed to refer to MTOAT. This policy complies with MTOAT’s funding agreement and articles of association.

Notwithstanding these arrangements, the Secretary of State may direct the academy to admit a named student to the academy on application from the local authority. Before doing so the Secretary of State will consult with the academy.

2. Legal Framework

These arrangements and oversubscription criteria meet all lawful requirements including those set out in the following acts, codes, policies and relevant case law:

- Adoption Act 1976
www.legislation.gov.uk/ukpga/1976/36/contents
- Children Act 1989
www.legislation.gov.uk/ukpga/1989/41/contents
- Education Act 1996
www.legislation.gov.uk/ukpga/1996/56/contents
- School Standards & Framework Act 1998
www.legislation.gov.uk/ukpga/1998/31/contents
- Adoption and Children Act 2002
www.legislation.gov.uk/ukpga/2002/38/contents
- Education Act 2002
www.legislation.gov.uk/ukpga/2002/32/contents
- Equality Act 2010
www.legislation.gov.uk/ukpga/2010/15/contents
- Children and Families Act 2014
www.legislation.gov.uk/ukpga/2014/6/contents
- School Admissions Code 2021
www.gov.uk/government/publications/school-admissions-code--2
- School Admissions Appeals Code 2022
www.gov.uk/government/publications/school-admissions-appeals-code
- Oxfordshire County Council’s Coordinated Admissions Scheme
<https://www.oxfordshire.gov.uk/schools/apply-school-place/school-admission-rules-and-policies/admission-rules>

3. Entry to Year 7 Each September

3.1 How to apply

The school is part of the coordinated admission process for Oxfordshire for children starting Year 7 each year.

Applications to start Year 7 must be made by the National Closing Date¹ to the home local authority in England where the family lives at the time of the application. Families living outside England should apply to the home local authority for the preferred school(s) and provide information about their intended new address.

Most applications in Oxfordshire will be online via the Council's Parent Portal. The Council's website has more information about the process, which has a link to the Parent Portal and a downloadable 'paper' application form: www.oxfordshire.gov.uk/secondaryadmissions

Applications received after the National Closing Date will be late and will not be processed alongside those applications received by that date except in circumstances where the parent provides genuine extenuating reasons why it was not possible to apply by the National Closing Date.

Online applicants will receive an email on National Offer Day². For most applications the email will be the only notification. A letter will not be sent as well. Non-online applicants will receive a letter which will be sent by second-class post on National Offer Day. Some online applicants will receive a letter if the Council needs to provide additional information (e.g. where a place was not offered at one or more preferred school(s) or where the child is eligible for free school travel assistance).

3.2 Late applications

Applications will be processed as late applications if received after National Closing Date but by the closing date for late applications published in Oxfordshire County Council's coordinated admissions scheme. Notifications for late applications will be sent by email or second-class post on Offer Day 2 (date published in Oxfordshire County Council's coordinated admissions scheme).

Late applications or changes of preference received after these dates will not be processed until June/July of the application year.

¹ The National Closing Date for applications for Year 7 each year is 31 October each year.

² The National Offer Day for allocations for Year 7 each year is 1 March each year. Where 1 March is on a Saturday or Sunday, National Offer Day will be the next working day.

The full scheme is published on Oxfordshire County Council's public website:

www.oxfordshire.gov.uk/schools/apply-school-place/school-admission-rules-and-policies/admission-rules

3.3 Consideration of applications

In the academic year this policy relates to (2027-2028), the academy will consider all applications for places and has an agreed admission number of 243 (the Published Admission Number – PAN) for entry in Year 7. Where fewer applications are received than the agreed admission number, the academy will offer places to all those who have applied.

Notwithstanding the above, Wallingford School may refuse admissions to particular applicants in cases where fewer than the PAN have applied. These are applicants who have been excluded from two or more other schools. The ability to refuse admissions runs for a period of two years from the last exclusion. This applies to admissions at all age levels, although certain exceptions apply in line with paragraph 3.8 of the school admissions code.

The academy may set a higher admission number as its published admission number (PAN) for any specific year. Before setting a PAN higher than its published admission number, the academy will inform the local authority and reference this change on the academy's website. Students will not be admitted above the PAN unless exceptional circumstances apply, and such circumstances shall be reported to the Secretary of State.

4. What Happens when the Academy is Oversubscribed

4.1 Oversubscription criteria

In accordance with legal requirements, children who have an Education, Health & Care (EHC) Plan in which the school is named in Section I must always be admitted. This is not an oversubscription criterion, but where places are offered to such children through the coordinated admissions process, the number of places available to be offered to others using the criteria below will be reduced.

Where the number of applications for admission is greater than the published admission number for any relevant age group, applications will be considered against the criteria set out below. These will be applied in descending order of priority:

1. Children who are “looked after” (LAC) by a local authority (LA) within the meaning of Section 22(1) of the Children’s Act 1989 at the time of their application, and all “previously looked after children” (PLAC) [see explanation below] including those who appear to this Admission Authority to have been in state care outside England (IAPLAC) and ceased to be in state care having been adopted [see explanation below]. Evidence of the previously looked after status and/or the adoption will be requested.

2. Children of staff of the academy where: the member of staff has been employed by the academy for two or more years at the time at which the application for admission to the academy is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children who attend one of the designated feeder schools of the academy (listed separately), live in the catchment area and have a sibling on roll at the time of application who will still be attending at the time of entry.
4. Children who live in the catchment area and have a sibling on roll at the time of application who will still be attending at the time of entry.
5. Children who attend one of the designated feeder schools of the academy and live in the catchment area.
6. Children who live in the catchment area.
7. Children who attend one of the designated feeder schools of the academy and have a sibling on roll at the time of application who will still be attending at the time of entry but live outside the catchment area.
8. Children who have a sibling on roll at the time of application who will still be attending at the time of entry but live outside the catchment area.
9. Children who attend one of the designated feeder schools of the academy.
10. All other children who do not live in the catchment area and also do not attend a designated feeder school of the academy and also do not have a sibling who will be attending at the time of entry.

In all categories, priority will be given to children who live closest to the academy by the straight line distance measured by Oxford County Council on behalf of the Admission Authority.

4.2 Definitions and clarifications

Definition of a “parent”

“Parent” is defined in law (Section 576 of the Education Act 1996) as either:

- a) Any person who has ‘parental responsibility’ (defined in the Children Act 1989) for the child or young person; or
- b) Any person who has care of the child or young person.

“Looked after” children

A 'looked after child' is a child who is either:

- a) In the care of a local authority, or
- b) Being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22 of the [Children Act 1989](#)) at the time of making an application to a school.

In Oxfordshire these are also known as Children We Care For (CWCF).

Previously “looked after” children

The School Admissions Code 2012 introduced a requirement for all admission authorities to broaden the existing priority for 'looked after' children or children in care (defined in section 22 of the Children Act 1989) to include 'previously looked after' children. Children who were 'previously looked after' were defined for admissions purposes as those who, immediately after being in care, became subject to an adoption, residence, or special guardianship order.

A revised School Admissions Code came into force on 19 December 2014 and this states that 'previously looked after' children include those who were adopted under the Adoption Act 1976 (see Section 12 - Adoption Orders) and not simply those children who were adopted under the Adoption and Children Act 2002 (see Section 46 - Adoption Orders). In addition, residence orders have now been replaced by child arrangements orders. Those who previously received a residence order are now deemed to have a child arrangement order.

If applying on behalf of a “previously looked after” child the parent will need to provide the following evidence:

- An Adoption Order under Section 46 of the Adoption and Children Act 2002; or
- An Adoption Order under the Adoption Act 1976; or
- A Child Arrangements Order; or
- A Residence Order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989; or
- A Special Guardianship Order appointing one or more individuals to be a child's special guardian(s), under section 14A of the Children Act 1989.

Children who appear to this Admission Authority to have been in state care outside England and ceased to be in state care after being adopted (“internationally adopted previously looked after children” - IAPLAC)

A further revised School Admissions Code came into force on 1 September 2021. The new Code further broadens the existing priority for 'looked after' children and 'previously looked after' children to include those children who appear to an Admission Authority to have been in state care outside England (in the School Admissions Code 2021 they are referred to as “internationally adopted previously looked after children” - IAPLAC), and ceased to be in state care as a result of being adopted. The Code regards a child as having been in state care outside England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

Responsibility for determining whether a child is eligible to be considered as an IAPLAC rests with the Admission Authority. The Department for Education will publish and update non-statutory guidance on the admission of IAPLAC which will aim to assist and support Admission Authorities in assessing evidence provided by parents. If there is doubt about the acceptability of evidence provided by the parent, the Admission Authority will seek advice

from the Head of Oxfordshire's Virtual School. This Admission Authority will take a pragmatic approach to the decision-making process where evidence is lacking.

Designated feeder schools

Designated feeder schools of the academy are:

Benson Church of England Primary School
Brightwell-cum-Sotwell Church of England Primary School
Cholsey Primary School
Crowmarsh Gifford Church of England School
Fir Tree Junior School, Wallingford
St John's Primary School, Wallingford
St Laurence Church of England School, Warborough
St Nicholas' Church of England School and Nursery Class, Wallingford

Children of staff

The member of staff needs to be on the payroll of the school, their main place of work needs to be on the school site and they need either:

- To have been employed at the school for two or more years at the time at which the application for admission to the school is made; and/or
- To have been recruited to fill a vacant post at the school for which there is a demonstrable skill shortage.

This applies to all teaching and non-teaching members of staff.

Catchment areas

The catchment area will be available on the school website and/or the County Council's website: <https://wallingfordschool.com/index.php/admissions/admissions/applying-for-a-school-place>.

Living within the catchment area gives a higher priority for admission but there is no guarantee that a place will always be offered. There is also no guarantee that free school travel assistance will be provided to the catchment area school.

Siblings

For admissions purposes, a sibling is defined as one of the following:

- A brother or sister (both parents the same) living at the same home address; or
- A half- brother or half-sister (one parent the same) living at the same home address; or
- A step-brother or step-sister (sharing a parent who is married or in a civil partnership) living at the same home address; or

- An adopted child who, by reason of the adoption, now shares one or more parents with a child living at the same home address.

Time of Entry (siblings)

Siblings need to be attending at the time of application and still attending at the time of the applicant child's intended entry. This means that, in the normal admissions round, there will be no sibling connection for admission purposes for the following:

- Applicants for entry to Year 7 if the only sibling already at the school is a brother or sister in Year 13; or
- Applicants for entry to Year 7 if the only sibling already at the school is a brother or sister in Year 11 and the sibling is due to leave for post-16 provision elsewhere; or
- Applicants for immediate entry to any year group and the sibling is not currently at the school.

Twins and Children from Multiple Births

Where the parent has made the same preference for the academy and through the normal operation of the admission arrangements the last available place has been allocated to one twin, or child from a multiple birth, the other twin, or child from a multiple birth, will be offered a place at the academy, even though this will mean that the published admission number would be exceeded.

5. Measuring Distances from Home to School

The straight-line distance from home to school will be calculated as set out below.

The start point of the measurement is the "seed point" of the home address. The "seed point" is provided by Ordnance Survey from information compiled from Royal Mail and Councils via National Land and Property Gazetteer (NLPG). The seed point normally falls within the bounds of a property. The accuracy of seed points is to the nearest metre and uses the British (all-numeric) Co-ordinate System (Easting/Northing). It is not possible to verify the individual location of every seed point prior to measuring due to the number of addresses in Oxfordshire and surrounding areas.

The end point of the straight line distance is St George's Road, visitor's entrance, which is defined as:

St Georges Road, Visitors
460,437.5 metres (East)
189,978.8 metres (North)

The location of this gate has been set by the academy. The academy consults with the council annually to ensure accurate placement of the gate and its availability for use.

The Admission Authority will ensure the County Council has this accurately plotted.

The calculation of the distance will be made in metres using a Pythagoras calculation. This calculation will be converted into miles by dividing the distance by 1609.344 to achieve a distance in miles accurate to three decimal places.

For addresses outside the British Coordinate System an internet mapping solution will be used to determine a start point using longitude and latitude via <https://getlatlong.net/>. A straight line distance will then be calculated to the end point at the academy in statute miles using www.nhc.noaa.gov/gccalc.shtml

6. Random Allocation

If the distance “tie break” produces an identical result for two or more applicants and these applicants live at different addresses and are not children of a multiple birth (see above), the Admission Authority will use random allocation to determine who will be offered a place.

7. In-year Admissions (Year 7 to Year 11)

7.1 Applying

The school is part of the coordinated in-year admissions process for Oxfordshire.

Applications for entry to other year groups at the school (Year 7 to Year 11) to start during the school year, can be made at any time. Usually applications will not be processed more than 6 school weeks or one half-term in advance of the intended start date.

Applications for entry to other year groups each September can be made no earlier than the first day of the second-half of the summer term (June each year). The last date on which an application can be accepted for immediate entry during each school year will usually be the last school day in June of that school year.

Applications can be made via Oxfordshire County Council’s website:

<https://www.oxfordshire.gov.uk/schooltransfer>

Paragraph 2.30 of the School Admissions Code 2021 requires that the Admission Authority should aim to notify parents of the outcome of their application within 10 school days and must notify within 15 school days. The Admission Authority will work closely with the Council to ensure the Council is able to do this on its behalf.

7.2 Offering a place

Usually, a place will be offered if there is a place available in the year group (the number of children in the year group is fewer than the operating number for that year group at the school). The operating number may be the PAN when that year group started Year 7 at the school or it may be a different number if the PAN has changed or the school has had to organise in a way that means the admission of a further student would cause prejudice to

the provision of efficient education of the children already there and/or the efficient use of resources.

If there are sufficient places in a year group and fewer applications than places, all applicants will be offered a place regardless of oversubscription criteria, home address and distance from home to school.

If there are places in a year group but the number of applications exceeds the number of places, those with the highest priority when applying the oversubscription criteria and the distance tie-break will be offered a place.

When a place is offered, a child is expected to start as soon as possible, unless the place has been offered during the previous term for a start at the beginning of the following term. In this latter case, the child is expected to start no later than the beginning of the term requested.

Where any new student has a current Education, Health and Care (EHC) plan, the academy may require time to put support in place before the student commences at the academy to ensure their integration is successful.

7.3 Refusing to offer

The admission authority may not refuse to offer a place on the grounds that the number of children equals or exceeds the operating number for the year group. They may, however, refuse admission where the admission of another child would prejudice the provision of efficient education of the children already at the school and/or the efficient use of resources.

If the Admission authority decides such prejudice exists no applicants will be offered a place.

The full scheme is published on Oxfordshire County Council's public website.

www.oxfordshire.gov.uk/schools/apply-school-place/school-admission-rules-and-policies/admission-rules

8. In-Year Admissions for Service Families

The Admission authority will work with the Council to ensure that arrangements support the Government's commitment to removing disadvantage for service children and will adhere to the Armed Forces Covenant. Applications for children of UK service personnel can be made at any time and will be processed as quickly as possible if accompanied by an Assignment Order or notification of an offer of Service Families Accommodation even if the requested start date is more than 6 school weeks or one half-term in the future.

9. Home Address and Changes of Address

9.1 Starting school in Year 7

The address on the application **should be the child's address at the time of application**. This is the address at which the child spends the majority of term-time school nights (Sunday night to Thursday night).

The **time of application** is the entire time period from the point when applications can start to be made in the September when the child is in Year 6 until National Offer Day the following calendar year.

Changes of address which occur after the National Closing Date can be taken into account if proof of this change is provided no later than the date set down in Oxfordshire County Council's coordinated admissions scheme. See the Address proof section below for further information.

Sometimes an application is made based on an address at the time of application and the address then changes after the application has been submitted. It is important to tell the Admission authority (and/or Local Authority) about changes of address so that places can be offered fairly and so notification can be sent by post to the correct home address.

If the application address is found to have subsequently changed after the application was submitted and this information could have been provided when the application was first made or before places were offered, the Admission authority will liaise with the Local Authority to consider whether the application was made on the basis of a fraudulent or intentionally misleading address. This may result in the offer of a school place being withdrawn.

The Admission authority will liaise with the Council which will act as its agent when determining the home address that will be used for admissions purposes. The final decision will remain with the Admission authority.

9.2 In-year applications

The address on the application **should be the child's address at the time of application**. This is the address at which the child spends the majority of term-time school nights (Sunday night to Thursday night).

If an application is made on the basis of a new address or intention to move to an area, information about the new address will need to be provided in order for it to be taken into account (see 'Address proof' below).

The Admission authority will liaise with the Council which will act as its agent when determining the home address that will be used for admissions purposes. The final decision will remain with the Admission authority.

9.3 Address proof

If an application is made based on an intended change of address, confirmation will be needed. The Admission authority (and/or Council) will need one of the following:

- A **solicitor's letter** advising contracts have been exchanged (*if the property is being purchased*); or
- A copy of a **tenancy agreement** (*if the property is to be rented*).
If this tenancy agreement comes to an end before the September when the child could start Year 7, the Admission authority may not accept the address for admissions purposes; or
- A copy of the **council tax bill showing the same name(s) as on the school place application (CAF)**; or
- A **letter from a new employer** (e.g. University college) where accommodation is being provided by the employer and is tied to the new post/job giving details of this new address; or
- **Service Family Accommodation (New Quarter)** if this is a military posting with provided accommodation; or
- **Assignment Order** if this is a military posting but new quarter has not yet been notified – the address of the military base will be used for allocation purposes.

The Admission authority will liaise with the Council, which will act as its agent when collecting proof of address and determining the home address that will be used for admissions purposes. The final decision will remain with the Admission authority.

9.4 Multiple addresses

Where children spend time with parents at more than one address then the address given on the form should be the one that they live at (i.e. sleep at) for the majority of term-time school nights (Sunday night to Thursday night).

Where children spend time equally at more than one address the address used for admissions purposes should be the one registered and confirmed as the main address by the nursery/school. If it is not possible to establish the main address from the nursery/school records and the parents state that the child spends 50% of time with each parent, the parents will be asked to agree which address will be used as the main address for admissions purposes or they will be required to have this determined legally via the Court.

The Admission authority will liaise with the Council which will act as its agent when dealing with applications based on multiple addresses and determining the home address that will be used for admissions purposes. The final decision will remain with the Admission authority.

9.5 Fraudulent applications

If a place has been obtained on the basis of a fraudulent or intentionally misleading application (for example, a false claim to residence in a catchment area) and this results in the denial of a place to a child with a stronger claim, the Admission authority may withdraw the offer of the place. This follows the guidance in paragraphs 2.13 and 2.14 of the School Admissions Code 2021.

The Admission authority will liaise with the Council which will act as its agent when dealing with a potential or alleged fraudulent application. The final decision will remain with the Admission authority whether to withdraw a school place offer.

10. Admission to an Older or Younger Age Group

Parents of gifted and talented children, or those who have experienced problems or missed part of a year, for example due to ill health, can seek places outside their normal age group.

Any decision will be made on the basis of the circumstances of each case. This will include:

- Taking account of the parent's views; and
- Any information about the child's academic, social and emotional development; and
- Whether they have previously been educated out of their normal age group; and
- The views of the head teacher of the school concerned.

When informing a parent of the decision about the year group to which their child should be admitted, the Admission authority will give clear reasons for the decision. Where it has been agreed that a parent's request for the child to be admitted out of their normal age group and, as a consequence of that decision, the child will be admitted to a relevant age group (i.e. the age group to which students are normally admitted to the school) the application will be:

- Processed as part of the main admissions round, unless the parental request is made too late for this to be possible; and
- Considered against the determined admission arrangements only, including the application of oversubscription criteria where applicable.

The Admission authority (and/or Council) will not give a lower priority on the basis that the child is not of the correct age.

Parents' statutory right to appeal against the refusal of a place at a school for which they have applied will not apply if they are offered a place at the school but it is not in their preferred age group.

11. In-Year Fair Access (IYFA) arrangements

The In-Year Fair Access Protocol is part of the admission arrangements for the school. Sometimes this will require the school to admit a child even where a year group is operationally full.

The Protocol is published on the County Council's public website.

<https://www.oxfordshire.gov.uk/schools/apply-school-place/school-admission-rules-and-policies/admission-rules>

12. Waiting Lists

The Admission authority will commission the Council to hold waiting lists on its behalf for year groups where a place has not been offered.

12.1 Waiting list duration for normal phased transfer for starting Year 7

For those applying through the normal admissions round for entry to Year 7, the waiting list will be maintained from the next working day after the response date for Offer Day 2 set in the Council's coordinated admissions scheme until the end of June of their Year 7 year.

12.2 Waiting list duration for other age ranges

In the case of those applying in year, the waiting list will be maintained until the end of June of that school year. It will be possible to place a name on the list from 1 August, the beginning of the school year, and the list will be discontinued at the end of June each year.

12.3 Operation of waiting lists

Children's names will remain on waiting lists until:

- A place is offered (even if that offer is not accepted); or
- The parent tells the Council in writing to delete their child's name from the waiting list; or
- The waiting list is deleted at the beginning of July each school year

The position on the waiting list is determined using the oversubscription criteria and distance tie-break only. It is not based on how long a child's name has been on the list. The position can change over time if new children are added who have a higher priority for a place and/or live closer or if other names are deleted from the list. If a place becomes available, it will be re-offered to the child with the highest priority at that time; this may be a child on the waiting list or a new applicant. Sometimes the list does not change and some children are not offered a place and remain on the waiting list until it is deleted.

Children will not be automatically moved to a new waiting list for the following school year. A re-application will be necessary each year.

More information about waiting lists is published on the Council's public website.

www.oxfordshire.gov.uk/continuedinterest

13. Admissions Appeals / Reviews

13.1 Appeals

There is a statutory right to an admission appeal should a child be refused a place at the school. The trust uses the appeals service provided by the Council. Any appeal will be heard by an independent Appeal Panel (IAP). Information about the process is available online where appeals/reviews can be started.

www.oxfordshire.gov.uk/schoolappeals

13.2 Two stage prejudice appeals

If a place cannot be offered in Years 7 to 11, this will usually be because the admission of a further child would cause prejudice to the provision of efficient education of the children already at the school or the efficient use of resources or both.

At the appeal, the Admission authority will present the case why the admission of an additional child would cause prejudice. The IAP and/or appellants can question the evidence.

The IAP then decides, in private, if the case is proven and if the Admission authority has complied with the mandatory requirements. The IAP can decide one of the following:

- The case is 'not proven.' This means the Admission authority failed to prove there would be prejudice and all children appealing would be offered a place. The appeal ends at this stage and there is no second stage; or
- The case is 'proven.'

If the IAP decides that the case is proven, the second (or balancing) stage starts. Parents can give their personal reasons in private why an exception should be made, and their child should be offered a place. After all parents have presented their personal cases, the IAP makes a further decision, again in private, whether any appeals should be upheld (whether the child(ren) should be given place(s) at the school).

Normally parents will be notified about the outcome of the appeal by the end of the day when the appeal is heard.

14. Sixth Form Admissions

The academy will publish specific criteria in relation to minimum entrance requirements for the range of courses available based upon GCSE grades or other measures of prior attainment. The detailed information will be contained in the sixth form options booklet, published annually.

Children already on roll are entitled to transfer to the sixth form if they meet the published standards for entry.

In the academic year this policy relates to (2027-2028), the public admission number (PAN) for Year 12 is 175 students. The academy will accept external students up to that figure less the number of the academy's own students who are accepted into the sixth form. The number of external places will vary each year.

If the sixth form is oversubscribed, the same criteria as in the rest of the school will be applied to determine which external students to admit.

15. Determination

In line with paragraph 1.49 of the School Admissions Code 2021, the academy will determine its admission arrangements each year by 28th February and will publish these by 15th March (at the latest).

Objections to these arrangements and rules can be made to the Office of the Schools Adjudicator by 15 May in the determination year.

www.gov.uk/guidance/schools-adjudicator-make-an-objection-appeal-or-referral#objections-to-and-referrals-about-determined-school-admission-arrangements

16. Monitoring, Review and Consultation

The trust board, as the admission authority, has delegated the power to determine this admissions policy to the academy's local governing body. The trust board retains overall accountability for admissions and will receive confirmation of the policy's determination and any significant changes.

Consultation requirements

Whenever substantive changes to admission arrangements are proposed (except where the change is an increase to the published admission number), the academy will publicly consult on these changes. The consultation will last at least 6 weeks and will take place between 1 October and 31 January in the determination year, in accordance with the School Admissions Code.

If there are no changes to the admission arrangements, the academy will publicly consult on the school's admission arrangements at least once every 7 years. The consultation will last at least 6 weeks and will take place between 1 October and 31 January in the determination year.

Annual determination

This admissions policy will be reviewed annually and formally determined by 28 February each year for the following September intake, even if no changes have been made.