

# Wallingford School Careers Programme Information

## Introduction

This information relates to the delivery of careers guidance to year 7 to 13 pupils (11 to 18 year olds). It outlines the careers programme, staff and self-assessment processes in place at Wallingford School.

## Review

This information refers to the current academic year (2021-22) and is reviewed annually in July.

## Careers Leader

Theresa Ward, Careers Leader.

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## Measuring and Assessing Impact

- The school measures and assesses the impact of the careers programme on students through:
  - Compass self-evaluation tool (completed annually)
  - Use of Gatsby Benchmarks (ongoing)
  - Analysis of Yr11 and Yr13 destination data (annually)
  - Tracking of school leaver destinations (mid year; intended destination; 1-year follow up check)
  - Yr11 student voice (annually)

## Careers Programme

Pupils, parents, teachers and employers can access information about the careers programme by contacting Theresa Ward using the contact details above, or directly in school in K10a on Tuesdays, Wednesday mornings or Thursdays. Careers appointments can be booked directly with Theresa Ward, via a student's form tutor, head of house or a member of SLT. Parents are welcome to join students for their careers appointment.

## **Summary of Events**

### **Years 7 to 11**

- Access to College and Apprenticeship stalls in Main Hall twice a year
- Presentations from outside guest speakers to inform about Apprenticeships and various career paths at least twice a year

### **Years 9 to 13**

- NHS Careers Event in Oxford
- Annual Reviews for students with EHCP attended by Careers Adviser
- All Parents' Evenings attended by Careers Adviser
- Use of Unifrog programme, to support careers planning and University applications

### **Year 7**

- PSE focus on skills and personal qualities
- PSE focus on teamwork
- PSE Careers introduction to understand career choices

### **Year 8**

- PSE looking ahead – identifying skills
- PSE Group work and team building
- PSE Time Management
- PSE Careers and jobs – key skills needed

### **Year 9**

- PSE Introduction to Unifrog Programme (Computer Aided Guidance)
- Options Presentation/Evening
- Group Interviews
- Individual Careers Interviews

### **Year 10**

- PSE Work Experience preparation
- Work Experience week
- PSE Work Experience feedback and presentations
- PSE Careers and Employability
- PSE Discrimination at work
- Skills Show NEC Birmingham

## Year 11

- Unifrog Programme used to investigate options
- PSE Moving On
- 6<sup>th</sup> Form Talk
- 6<sup>th</sup> Form Open Evening
- Apprenticeship Talk
- Apprenticeship Workshop
- Option Talk in Tutor Groups from Careers Adviser
- Careers Adviser Notification of College Open Days via tutor
- Individual Careers Appointments
- Careers Fest at BMW
- Results Day support

## Year 12 & Year 13

- Use of Unifrog Programme to investigate options
- Yr12 Enrichment Week including:
  - Residential University visit
  - Apprenticeship taster day
  - Interview Practice
  - CV Writing
  - UCAS process
  - Personal Statement writing
  - Guest speakers on: Apprenticeships, University, Gap Years, Degree Apprenticeships, Foundation Degrees, Employment, College.
- Guest Speakers e.g. Construction; Street Pastors; Forestry; Gap Year; Charity work; STEM subjects; Bio-pharmacy; Midwifery; NHS; NGO; Careers in the Council; former students
- Birmingham Skills Trip
- Oxford Brookes Experience (Yr12)
- Facilitation of work experience
- Next Steps questionnaire (in-house student voice)
- UCAS application support including one-one PS support
- Provision of careers resources (magazine), university prospectuses
- Gifted Provision:
  - Oxbridge visits
  - Mock Interviews
  - PS support
  - Mentoring / Guidance
  - Attendance at events such as lectures, seminars, exhibitions
  - University entrance exam support
- One-one careers meeting with careers advisor
- Yr13 Results Day one-one support including guidance on clearing